



OLD STUDENTS ASSOCIATION
CENTRE OF EXCELLENCE
GOVT. DEGREE COLLEGE SANJAULI, SHIMLA-171006



Memorandum of Articles

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1. Name of the Society:

That the Association shall be a voluntarily and non-political body, named, **Old Students Association, Centre of Excellence, Govt. Degree College Sanjauli, Shimla-171006.**

2. Regd. Office:

Centre of Excellence, Govt. Degree College Sanjauli, Shimla-171006.

3. Area of Operation:

The area of Operation of the Association/Society will be throughout India.

4. Collections:

The Association is empowered to collect the funds by enrolment of old students, donations, souvenirs, and grant in aid from any source.

5. Aims and Objectives:

- i. To foster fellowship and friendship amongst the old students of this College.
- ii. To hold periodic re-unions of the old students to help maintain links with their Alma-mater.
- iii. To highlight the healthy traditions of the College in the fields of Academics, Cultural activities and Sports.
- iv. To serve as a link between the Past and the Present so as to give a healthy directions to the coming students.
- v. To co-operative with the College Administration for the betterment of the Institution.
- vi. To arrange periodic lectures from old students to the new students, in their respective fields of specialization.

Rules and Regulations of Old Students Association

a. Membership (qualifications and eligibility):

An Ex-student of Centre of Excellence, Govt. Degree College Sanjauli, Shimla-171006 since its inception in 1969, irrespective of age, qualification and profession provided the applicant bears a good moral character, except Bankrupt, lunatic and convict under any law.

b. Expulsion:

Any individual member shall cease to be its member.

- (i) on his/her death.
- (ii) if he/she is declared insolvent.
- (iii) if he/she has been convicted of any criminal offence.

- (iv) if he/she works against the interests of the Society/Association and expresses any disobedience to the Rules and Regulations of the Society.
- (v) if he/she fails to pay the dues/subscription to the Association and.
- (vi) if he/she resigns from the membership of the Association/Society.

c. Membership:

Enrolment fee for the membership will be Rs. 100/- only which shall be renewed every year if the member remits Rs. 20/- on or before 1st January of each calendar year. Provisions of the life membership exists if the member pays Rs. 1000/- in lump sum.

d. Funds:

The capital of the Society/Association shall be through.

- i. Membership fee/subscription fee or through life membership.
- ii. Financial contributions from Donors and grant in aid from public/Govt. Institutions.
- iii. Souvenir-ads.

e. Operation of funds:

The funds will be utilized on the advice of the Executive Committee and shall be operated by any two of the three members authorized by the Association:

- i. Secretary of the Association.
- ii. Treasurer of the Association.
- iii. Any other member authorized by the executive. A sum of Rs. 500/- only shall remain as cash with the Treasurer to meet any day to day expenditure, if needed.

f. Constitution of General body:

The general body of the Society/Association shall consist of the active members of the Society.

Financial Powers:

g. Meeting:

The general body of the Society shall meet in the premises of Centre of Excellence, Govt. College Sanjauli, Shimla-6 or any other public place or Hotel.

The frequency of the meeting will be-

- i. General body: It shall meet annually and preferably the meeting shall coincide with the annual function of the College. For this a notice of 15 days shall be given.
- ii. Executive body: it shall meet once in a quarter or as and when required.

h. Quorum of meetings:

- i. General House: A minimum of 50 active members must be present.
- ii. Executive body: 2/3rd members must be present.

i. Calling of meetings:

The president shall preside over all the meetings of General House and the Executive body. However, to call the meeting of General House a notice of 15th days is a must.

In case of Emergent meetings the same can be called at any time at the request of 1/3rd of active-members.

j. presiding over the meetings:

In the absence of the President, the senior most Vice-President shall preside over the meetings. If no Vice- President is present, then any senior member of the General House shall be elected by the General House to preside over the given meeting.

k. Voting:

In case of voting to arrive at any decision, every member of the General-body shall have one vote. Proxy shall not be allowed. All issues shall be decided by a majority of votes, when votes are equal. The Chairman of General-body shall have a casting vote.

l. Powers and duties of the General-body:

- i. Admission, Suspension, election or removal of any elected-member.
- ii. Election of Executive-body.
- iii. All business discussed or decide by the General-body shall be recorded in the proceedings-book which shall be signed by the President of the meeting who-so-ever may be and maintained by the Secretary.

m. Executive Body:

- 1. Constitution: The Executive-body of the Society shall consist of the elected amongst the members of the General-body of the Society. The Executive body shall consists of the following office-bearers: -

- i. President.
- ii. All Vice-Presidents
- iii. Secretary
- iv. Joint Secretary
- v. Treasurer
- vi. Co-opted Executive members, if any.

2. **Term:** The elected members of the Committee shall have a span of 1-year or till the times as the new Executive Committee is constituted by the General House annual meeting.

3. **Powers:** The Executive body shall have full powers to take any decision.

4. Duties of the Office-bearers:

i. **President:** He shall call and preside over the meetings of the Association.

ii. **Vice-Presidents:** In the absence of the President, the Senior most Vice-President present shall preside over the meetings.

iii. **Secretary/Joint Secretary:** Secretary shall executive the decision of the Executive Committee. In the absence of the Secretary, the Joint Secretary shall assume his duties and powers.

n. Audit:

The Executive Committee shall nominate two persons to audit the accounts of the Association. The Annual audit report shall be placed in the Annual General-House meeting of the Association.

o. Dissolution of the Association/Society:

General-House of the Association with 2/3rd of active members can pass a resolution for dissolution of the Association. Assets, if any, will be transferred to Centre of Excellence, Govt. College Sanjauli, Shimla-6.

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